



WOMEN LEADERS IN LAW  
ENFORCEMENT FOUNDATION

# GUIDELINES

## *WLLEF Scholarship Advisory Committee*

### Purpose

The purpose of the WLLEF Scholarship Advisory Committee is to research and create scholarships for women and girls interested in pursuing a career in law enforcement, as well as women currently in law enforcement looking to achieve higher education goals.

### WLLEF Advisory Chair Appointment

WLLEF bylaws give the current WLLEF President authority to appoint all advisory committee Chairs on an annual basis with appointments ratified by the board.

### Advisory Committee Members

The advisory committee will be made up of a cross-section of law enforcement (both sworn and professional staff) who have an interest in establishing scholarship opportunities for women and girls interested in pursuing a career in law enforcement, as well as women currently in law enforcement looking to achieve higher education goals.

### Committee duties include, but are not limited to the following:

- At least 1-year commitment to the committee & will abide by meeting attendance requirements
- Will be coachable, open to advice and suggestions, and make a good faith effort to follow up on recommendations
- Demonstrate honesty and have no conflicts of interest with the committee
- Be willing to receive and provide feedback



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### General Advisory Committee Appointments

Committee member positions shall be publicized statewide to create a fair and equitable process.

Interested members will submit an application outlining interest and commitment to serve on the WLLEF Scholarship Advisory Committee to CPCA staff. Selections will be made by the Committee Chair.

### Meetings

Meetings will be held as deemed necessary by the Chair. The Chair shall make every effort to be inclusive of all committee members when appropriate.

### Attendance Requirements

The WLLEF Scholarship Advisory Committee meets virtually monthly. All WLLEF Scholarship Advisory Committee members cannot miss more than 4 unexcused meetings per calendar year. If you are going to miss a meeting, please let either the Chair or a CPCA team member know you will be absent. The advisory committee will be reviewed each year and those who do not meet the attendance requirements will be removed from the committee.

### Reporting to the WLLEF Board

The Chair will provide a report to the WLLEF Board at the monthly board meetings.